PERSON SPECIFICATION

IMPORTANT

THE REHABILITATION OF OFFENDERS ACT
The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job, **YOU MUST, THEREFORE, DISCLOSE WHETHER YOU HAVE ANY PREVIOUS CONVICTIONS ON THE BACK PAGE OF THE APPLICATION FORM.**

If successful, you will also be required to apply for a Criminal Record Check from the Criminal Records Bureau. The level of check required for this job is Enhanced Disclosure. Further information is contained in the Further Details document enclosed.

JOB TITLE: Laboratory Technician **GRADE: 4 JOB REF: AAAE5173**

CRITERIA	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
Qualifications		A Level in at least one Science subject	Application form/Certificates
Experience	Previous experience in a similar role. Ability to lead and direct the work of a team. Ability to offer professional guidance and assistance to students and teachers on the practical aspects of the curriculum. Excellent organisational and administrative skills in order to maintain accurate and detailed work records and inventories. Ability to carry out risk assessments in relation to technicians work.		Application form, interview and reference
Specialist Knowledge:	Understanding of laboratory methodologies and practices, quantities and reactions of mixing chemicals and hazardous materials. Knowledge of Health and Safety regulations pertaining to Science in Schools. Knowledge of the current Science Curriculum 11-18. Able to perform mathematical and scientific calculations.	Outline understanding of Curriculum for Science based subjects.	Application form and interview
Skills	Excellent communication skills. Good numeracy, Literacy and ICT skills. Ability to identify work priorities and efficiently manage own workload and that of others. Ability to oversee the induction and training of new technical staff.		Application form and interview

Legislation and National Standards:	Understanding of COSHH Health and Safety legislation, policies and procedures.		Application form and interview
Equipment and Tools:	Experience of dealing with laboratory equipment, eg. Electrical equipment, fume cupboards, pressure vessels, etc.		Application form, interview and reference
Organisational:		School teaching staff structures and responsibilities across various faculties. Knowledge of external suppliers and contractors.	Interview
Emotional Demands:	Able to sensitively respond to both pupils of varying academic abilities, together with inappropriate pupil behaviour.		Interview
Personality:	Able to develop good personal relationships with students and adults. Display a commitment to safeguarding young people. Willingness to work flexible hours to suit workload/deadlines.	A genuine enthusiasm for science, coupled with a flexible and innovative approach.	Interview