



BISHOP HEBER HIGH SCHOOL

RESPECT · OPPORTUNITY · ACHIEVEMENT

Friday, 23rd October 2026

Dear Applicant,

Thank you for expressing an interest in the post of **Strategic School Business Manager (SSBM)** at Bishop Heber High School. We enclose details of the post and an application form. Please note that your completed application form and covering letter may be submitted by post or preferably electronically via email to the School's Business Manager, Mrs Maura Nesbitt at mnesbitt@heber.org.uk.

THE SCHOOL

Bishop Heber High School (the 'Heber') has 1,300 students, including 250 in the Sixth Form, and serves three villages and surrounding hamlets in this beautiful area of south-west Cheshire. The School is located a 20-minute car journey from Nantwich, Wrexham and Chester. It has easy access to the Wirral as well as North Shropshire. The School enjoys an excellent reputation in the locality and a large number of families choose Bishop Heber from outside the catchment area. In fact, there are over 450 students on roll who come from other parts of Cheshire, Shropshire and North Wales. In 2015 the School underwent a £5 million redevelopment of the site and there are strong community links through the School's Library and sports facilities, including a Community Fitness Suite, Astro turf pitch and outdoor Netball courts.

We are a Foundation School and formerly an International Specialist Languages College which underpins an exciting international dimension both in the School and through its curriculum and enrichment programme.

Ofsted

In our most recent inspection (July 2026), Ofsted recognised Bishop Heber High School as a thriving, inclusive and high-achieving school where students are happy, safe and exceptionally successful. Inspectors highlighted the school's consistently outstanding academic outcomes, noting that students achieve well above national averages and are extremely well prepared for their future education, employment and training. The report praised the school's highly inclusive ethos and the unwavering commitment of staff to ensuring every young person succeeds, regardless of background or ability. Students were commended for their exemplary attitudes to learning, confidence, resilience and respect for others, while the school was described as an 'oasis of calm' characterised by warm and positive relationships. Ofsted also recognised the exceptional personal development opportunities available to students through leadership, enrichment, careers education and educational visits. The inspection celebrates the dedication of staff, the strength of the school community and the school's relentless commitment to excellence and the belief that every young person can flourish.

OUR VISION AND ETHOS

Our vision is a School in which **Respect**, **Opportunity** and **Achievement** can flourish. We recognise the differences, values and beliefs of each individual yet acknowledge our responsibility to treat everyone with **respect** and courtesy, so we all feel happy and safe in our School. Bishop Heber forms the heart of the wider community, providing all of its members with a central resource to enhance the quality of **opportunity**; a world-renowned, international, innovative place to learn and grow into active global citizens. Bishop Heber enjoys a positive, well-ordered and stimulating environment. We promote and celebrate **achievement** in academic study, sport, performance, creative art and community work. Bishop Heber provides high-quality and exciting teaching with support and challenge appropriate to the needs of every individual, to encouraging learning as a lifelong activity.

THE SCHOOL MOTTO IS... *Pret d'accomplir – Ready to Accomplish*



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THE POST

Due to the retirement of our current Business Manager after 16 years of outstanding service, an exciting opportunity has arisen to join Bishop Heber High School as **Strategic School Business Manager** from **Thursday, 1st April 2027**.

This is a pivotal leadership role within a thriving and highly successful school. As a member of the Senior Leadership Team, the successful candidate will play a key strategic role in supporting the continued development of a school recognised for its strong culture, high aspirations and commitment to excellence. The Strategic School Business Manager will lead and oversee the school's financial management, human resources, estates and facilities, health and safety, catering, compliance, contracts and operational services. Working closely with governors, senior leaders and support teams, they will make a significant contribution to securing the School's long-term success and sustainability. The School's planned a three budget that's in surplus due to careful planning and supportive governor oversight.

At Heber, we employ approximately 163 staff, including 85 teachers and 78 support staff across administration, finance, facilities, technical support, catering, cleaning and student services. Our staff are highly committed professionals who work collaboratively to ensure the best possible outcomes for students. This post represents an outstanding opportunity for an ambitious school business professional seeking to make a meaningful contribution at a strategic level. The breadth and influence of the role provide exceptional scope for professional growth, leadership development and impact across the whole organisation.

SELECTION: If having read this information, you like the sound of the School and the post; we would like to hear from you. We are looking for a colleague who has held a leadership and development responsibility at senior level. We can guarantee you high-quality support in your new role.

Application is by **Letter** and **Application Form** only. Your letter of Application must be **no longer than two sides** of A-4 (size 12 Arial font) and should **explain in at least ½ a side each of the points below:**

- Why you are applying for this post
- How you believe your experience to date has prepared you for the post
- The skills and qualities you would bring to the role of Strategic School Business Manager

The closing date is **9 a.m. on Friday, 6th November 2026** and we fully anticipate that interviews will take place during the week commencing **Monday, 16th November 2026**. If you have not received a reply to your application by Friday, 13th November please assume that, regrettably, on this occasion, you have been unsuccessful.

The Chair of Governors and I very much look forward to hearing from you.

Mr. David Curry
Headteacher

SCHOOL INFORMATION

- School Prospectus
- Exam Results
- Ofsted Report 2026



The above documents can be found at:
www.bishopheber.cheshire.sch.uk