



Subject	Year	Term
Business	13	1
Topic		
Personal And Business Finance		
Content (Intent)		
Prior Learning (Topic)	Personal Finance	
In this section, students are required to study the purpose of accounting, Business Finance		
Future Learning (Topic)	Recruitment Activities	
What Knowledge and Skills will be taught (Implementation)	How will your understanding be assessed & recorded (Impact)	
Learners will learn about both personal and business finance. Personal finance involves the understanding of why money is important and how managing your money can prevent future financial difficulties.	Assessment 1: Test on Introduction to Personal Finance Homework to test your understanding of ideas/concepts and application of Personal Finance	
You will learn the importance of consumer protection in relation to personal finance, information, guidance and advice, accounting terminology and the different sources of finance available. Planning tools including cash flow, forecasts and break-even will be prepared and analysed. You will also learn how to analyse profitability, liquidity and business efficiency.	Assessment 2: Test on Personal Finance (including insurance and bank accounts) Assessment 3: Test on Accounting including internal and external finance Assessment 4: Test on Cash Flow forecasting and break even. Homework to test your understanding of ideas/concepts and application of Personal Finance and ongoing coursework	
Skills: Demonstrate knowledge and understanding of business and personal finance principles Apply financial issues and accounting processes to real life business and personal scenarios Analyse financial information and data, to interpret the potential impact and outcome in context Evaluate how financial information and data can be used to justify conclusions related to business and personal finance	Assessment 1: Test on statement of financial position and statement of comprehensive income Assessment 2: Test on ratio analysis and depreciation Assessment 3: Mock examination on Personal and Business Finance prior to January exam Homework to test your understanding of ideas/concepts and application of Personal Finance and ongoing coursework	
How can parents help at home?		
Discuss current affair issues by watching/reading the Business and Economic news. Download the BBC or use Flipboard app and set to business/ economic notifications to receive the most up to date articles. Buy revision guide and work to compliment class notes and homework. See reading list below.		
Helpful further reading/discussion (including Reading and Vocabulary Lists)		
Reading Pearson BTEC National Business Student Book 1 – 978129212641 Revise BTEC National Business Revision Guide - 9781292150123 Revise BTEC National Business Revision Workbook - 9781292150116	Vocabulary Lists Trade Receivables Payables Capital Income Revenue Income Non-Current Assets Intangible	Efficiency Ratios. Seasonal Fluctuations Temporary Staff Integration Job Applications Interview Skills Job Analysis.