

PERSON SPECIFICATION

IMPORTANT

THE REHABILITATION OF OFFENDERS ACT

The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job, **YOU MUST, THEREFORE, DISCLOSE WHETHER YOU HAVE ANY PREVIOUS CONVICTIONS ON THE BACK PAGE OF THE APPLICATION FORM.**

If successful, you will also be required to apply for a Criminal Record Check from the Disclosure and Barring Service. The level of check required for this job is Enhanced Disclosure.

JOB TITLE: TEACHING ASSISTANT

GRADE: 4

UNIT/SECTION:

JOB REF: AAAE5051

CRITERIA	DESIRABLE	ESSENTIAL	METHOD OF ASSESSMENT
Qualifications	City & Guilds Certificate in Learning Support eg NNEB/BTEC Childhood Studies (Nursery Nursing) or equivalent	- A range of GCSE (or equivalent) qualifications at Grade C or above (at least in English and mathematics). - Evidence of further study in the field of child care.	- Application form - Interview - certificates
Experience	Experience of successful work with young people with additional learning needs including those with emotional and behavioural difficulties	Worked positively with young people in an educational or caring situation	- Interview - Application form
Job Related Knowledge	Knowledge of Secondary curriculum	- Ability to relate positively to students who may display challenging behaviour - Ability to work as a team member - Ability to work with small groups of students under supervision	- Interview - Application form

Skills and Aptitudes	• Good organisational skills • Good negotiating skills	• Must show an understanding and appreciation of the needs of students with learning difficulties • Understanding of social and educational issues that impact upon young people • Resilient • Flexible enough to cope with changing situations • Ability to maintain a sense of proportion, perspective and good humour	• Interview • Application form
Other Requirements	• Full, clean driving licence • Computer literate	• commitment to providing equality of opportunity for all young people	• Interview • Application form

Cheshire West & Chester Council is committed to supporting people with disabilities and will make reasonable adjustments to these requirements where this enables a disabled person to do the job effectively.